

## Projected DPO/SASA Open Enrollment Training

<u>Group</u>	<u>Date</u>	<u>Time</u>	<u>Status</u>	<u>Audience</u>	<u>Island</u>	<u>Location</u>
Dept Ed	3/18/03	3 - 5 pm	confirmed	RISE Staff and DOE benefits staff	Oahu	Dole Cannery
DPO	3/27/03	8-12	Confirmed	General staff	Oahu	DLIR Rm 310
Dept Ed	4/1/03	1:30 - 3:30	confirmed	Honolulu District schools (McKinley/Roosevelt/Farrington)	Oahu	Raddison Prince Kuhio Hotel
DPO	4/1/03	1-5	Confirmed	General staff	Oahu	City Hall Annex
DPO	4/2/03	8-12	Confirmed	General staff	Oahu	City Hall Annex
DPO	4/2/03			General staff - Hilo	Hawaii	State conference room
Dept Ed	4/3/03	8:30, 11:00, 1:30	confirmed	DOE Staff downtown area	Oahu	Dole Cannery
DPO	4/3/03	9-12	Confirmed	General Staff	Oahu	Leeward Comm Coll, GT-105
Dept Ed	4/4/03	8:30 - 11:00	confirmed	Leeward District Schools (Pearl City/Waipahu/Campbell)	Oahu	Campbell Estate Building, Laulima Room.
DPO	4/4/03	8-12,1-5	Confirmed	General staff	Oahu	City Annex
Dept Ed	4/7/03	9:00 a.m.	confirmed	Kauai Schools	Kauai	State conference rooms
DPO	4/7/03	1:00 p.m.	confirmed	Kauai General Staff	Kauai	State conference rooms
Dept Ed	4/8/03	9:00 a.m.	Confirmed	Central District schools (Mililani/Leilehua/Waialua)	Oahu	Central District Office, Mililani Tech Park
Dept Ed	4/8/2003	1:00 p.m.	Confirmed	Central District schools (Moanalua/Radford/Aiea)	Oahu	Moanalua HS Student Center
DPO	4/8/03			General staff	Oahu	Kapolei
Dept Ed	4/9/03	9:00 a.m.	Confirmed	Central District makeup	Oahu	Central District Office, Mililani Tech Park
Dept Ed	4/10/03	a.m./p.m.	confirmed	Honolulu District schools, (Kaiser/Kalani/Kaimuki)	Oahu	TBD
Dept Ed	4/10/03	a.m./p.m.	confirmed	Leeward District Schools (Kapolei/Nanakuli/Waianae)	Oahu	TBD
Dept Ed	4/11/03	9:00 a.m.	confirmed	Kona - West Hawaii Schools	Hawaii	Waikoloa School
Dept Ed	4/11/03	2:00 p.m.	confirmed	Hilo - East Hawaii Schools (Windward)	Hawaii	Annex Conference Room 2
Dept Ed	4/14/03	8:30 a.m.	Confirmed	Castle/Kalaheo/Kailua/Kahuku	Oahu	Windward District Ofc Conf Rm 1
Dept Ed	4/15/03	8:30, 11:00, 1:30	confirmed	DOE Staff downtown area	Oahu	Dole Cannery
DPO	4/15/03	All day	Pending	General Staff	Oahu	City Hall Annex
DPO	4/16/03			Pending	Oahu	State Office Kapolei
Dept Ed	4/17/03	8:00 a.m.	confirmed	Maui schools	Maui	Kahului Annex
Dept Ed	4/17/03	10:15 a.m.	Confirmed	Maui schools	Maui	TBD

Note: Insurance carriers will not be attending

## Projected Open Enrollment Sessions

<u>Group</u>	<u>Date</u>	<u>Time</u>	<u>Audience</u>	<u>Island</u>	<u>Location</u>
Info	4/24	8-12	Information Fair	Oahu	UH Kuykendall
Info	4/25	9 - 5	Information Fair	Maui	Kahului Community Center
Info	4/26		Pending		
Info	4/28		Pending		
Info	4/30		Information Fair	Kauai	Lihue/Waimea Neighborhood center
OpenEnroll	5/1	8-12, 1-5	Open Enrollment Fair	Oahu	DLIR Rm 310-14
OpenEnroll	5/1	8 - 5	Open Enrollment Fair	Kauai	Kapaa - Mahelona Hospital
OpenEnroll	5/2	9 - 5	Open Enrollment Fair	Hawaii	Old Kona Airport Events Center
OpenEnroll	5/3	9-12	Open Enrollment Fair	Oahu	UH- Hemingway
OpenEnroll	5/6	9-12	Open Enrollment Fair	Oahu	Leeward Comm Coll GT 105
OpenEnroll	5/7	8:00 - 5:00	Open Enrollment Fair	Oahu	Mabel Smythe Auditorium
OpenEnroll	5/8	4pm - 7pm	Open Enrollment Fair	Oahu	Leeward Comm Coll GT 105
OpenEnroll	5/8	9 - 5	Open Enrollment Fair	Hawaii	Aunty Sally Kaleohano's Lu'au Hale
OpenEnroll	5/9	9 - 5	DPO Training/Open Enrollment Fair	Lanai	Pending
OpenEnroll	5/10	9 - 5	Pending		
OpenEnroll	5/12	8-12, 1-5	Open Enrollment Fair	Oahu	DLIR Rm 310-14
OpenEnroll	5/13	9 - 5	Open Enrollment Fair	Maui	Kahului Community Center
OpenEnroll	5/15	9 - 5	Open Enrollment Fair	Hawaii	Aunty Sally Kaleohano's Lu'au Hale
Dept Ed	5/16/03		Big Island - East	Hawaii	TBD
OpenEnroll	5/17		Pending		
OpenEnroll	5/19	9 - 5	Open Enrollment Fair	Oahu	Downtown - pending
OpenEnroll	5/21	9 - 5	Open Enrollment Fair	Oahu	State Office Building Rm 204
OpenEnroll	5/22		DPO Training/Open Enrollment Fair	Molokai	Pending
OpenEnroll	5/23	8:-4:30	Open Enrollment Fair	Hawaii	Waimea State Office Bldg Conference Room (Kamuela)
OpenEnroll	5/24		Pending		
OpenEnroll	5/27		Pending		
OpenEnroll	5/28		Pending		

Request to DOE for location to hold Open Enrollment on Saturdays, May 10 and 17 on Oahu.

NOTE: Insurance carriers requested to be in attendance for Open Enrollment

## Projected Open Enrollment Schedule for DOE

<u>Group</u>	<u>Date</u>	<u>Audience</u>	<u>Island</u>	<u>Location</u>
Dept Ed	5/3/03	KONA area schools	Hawaii	Tentative
Dept Ed	5/5/03	Kauai Schools	Kauai	TBD
Dept Ed	5/6/03	Leeward (Pearl City/Waipahu/Campbell)	Oahu	TBD
Dept Ed	5/7/03	Honolulu - West (Farrington/Roosevelt/McKinley)	Oahu	TBD
Dept Ed	5/9/03	Central (Mililani/Leilehua/Waialua)	Oahu	TBD
Dept Ed	5/12/03	Windward schools	Oahu	TBD
Dept Ed	5/14/03	Maui High Schools	Maui	TBD
Dept Ed	5/16/03	Big Island - East	Hawaii	TBD
Dept Ed	5/19/03	Honolulu - East (Kaiser/Kalani/Kaimuki)	Oahu	TBD
Dept Ed	5/20/03	Leeward (Kapolei/Nanakuli/Waianae)	Oahu	TBD
Dept Ed	5/21/03	Central (Moanalua/Radford/Aiea)	Oahu	TBD

NOTE: Insurance carriers requested to be in attendance